

Indian Institute of Technology (Indian School of Mines), Dhanbad

Format for Purchase upto Rs. 1,00,000/- under clause 4.2 (Non-GeM Purchase)/
upto Rs. 50,000/- under clause 4.3 (Purchase through GeM)

Following items(s) has/have been procured as per the details furnished below:

| | |
|---|--|
| Name of the item | |
| Unit Price | |
| Quantity | |
| Total Cost (Qty. x Unit Price) | |
| Source of Supply | |
| Source of Fund | <input type="checkbox"/> Institute (Budget Head: _____) <input type="checkbox"/> Project (Project No.: _____) |

The undersigned is personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at reasonable price.

| | |
|----------------------|--|
| Signature | |
| Name | |
| Department | |
| Employee Code | |

Sanctioned Rs. _____ from Budget Head/Project No. _____

PI/CI

(Signature of Sanctioning Authority)

Reimbursement to the Purchaser / Payment to the Supplier may be made as per attached invoice.

DR (F&A) / AR (Project)

Enclosure: Invoice